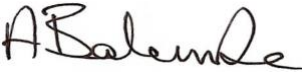


## LITTLE DUNMOW PARISH COUNCIL

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Councillors are hereby summoned to attend the Annual Meeting of Little Dunmow Parish Council which will be held in the Recreation Ground Meeting Room, Brook Street, Little Dunmow on **Monday 11 May 2026 at 7.30pm** for the purpose of transacting the business set out on the attached agenda.

SIGNED (CLERK):  DATE: 5 May 2026  
*THE PRESS AND THE PUBLIC  
ARE CORDIALLY INVITED TO ATTEND*

\*\*\*\*\*

## AGENDA

### 26/19. ELECTION OF CHAIRMAN.

- The Chairman to sign the Declaration of Acceptance of Office.

### 26/20. ELECTION OF VICE-CHAIRMAN.

### 26/21. APOLOGIES FOR ABSENCE.

To receive and accept apologies for absence.

### 26/22. MINUTES OF THE LAST MEETING.

To approve the minutes of 13 April 2026 as a correct record of events.

### 26/23. PROGRESS CHECK.

A brief update on matters arising from the last meeting.

### 26/24. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.

***Councillors are reminded to check that their Registers of Interests are up to date.***

### 26/25. PUBLIC FORUM.

There will be 15 minutes available for public question time.

### 26/26. REPORTS.

- County Council
- District Council

### 26/27. PLANNING.

**Application No: UTT/26/0834/DFO.** Details following outline application UTT/22/3470/OP (approved under appeal ref APP/C1570/W/24/3344534) for the construction of 72 dwellings, Class E commercial building, garages, internal roads,

landscaping, drainage and associated infrastructure - details of appearance, layout and scale.

**Location:** Land north of Baynard Avenue, Flich Green.

**Application No: UTT/26/0371/HHF & UTT/26/0372/LB.** Single storey front store room extension with oak double doors and frame and gabled roof. Replace cement render on flank wall with external insulation and lime render.

**Location:** Corner House, The Street, Little Dunmow CM6 3HS. **Approved with conditions.**

**Application No: UTT/26/0435/HHF & UTT/26/0438/LB.** Proposed single storey side extension for additional utility and office space.

**Location:** 3 Manor Barns, Brook Street, Little Dunmow. **Approved with conditions.**

#### **26/28. FINANCE.**

300425 £1,035.00 JCM Services Ltd (Grounds Maintenance)

300426 £687.63 A Balcombe (Salary/PAYE/Expenses/TBS Hygiene)

300427 £45.36 James Todd & Co Ltd (Payroll)

300428 £994.45 Clear Insurance Management Ltd (Annual Premium)

300429 £1,000.00 (Church Window Repair)

D/D £45.84 A & J Lighting Solutions (Maintenance)

D/D £TBA Npower Business Solutions

#### **26/29. ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2026.**

As the gross income/expenditure for 2025/26 is above £25,000, the Council must complete the Annual Governance and Accountability Return 2025/26 Form 3 which must be externally audited.

**To approve the accounts for the year-ending 31 March 2026.**

The Chairman and Responsible Financial Officer to sign:

(i) Annual Governance Statement.

(ii) Accounting Statements.

#### **26/30. CORRESPONDENCE TO NOTE.**

#### **26/31. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

#### **26/32. MEETING DATES 2026.**

8 June, 13 July, 14 September, 12 October, 9 November (Budget Meeting),  
14 December.

**CLOSE OF MEETING.**