



LITTLE DUNMOW PARISH COUNCIL

Minutes of a meeting of Little Dunmow Parish Council held on
Monday 10 February 2025 at 7.30pm at the Community Meeting Room,
Brook Street, Little Dunmow.

Present: Cllrs: Clark, Corr, French & Thomas.
In the Chair: Cllr French.
Clerk: Angela Balcombe.
Also Present: Four members of the public and PCSO Natalie Smith.

25/11. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Westbrook, Pratt & Richardson.

25/12. MINUTES OF THE LAST MEETING.

The minutes of 13 January 2025 were approved as a correct record of events.

Proposed: Cllr Clark. Seconded: Cllr Corr. All agreed.

25/13. PROGRESS CHECK.

No matters raised.

25/14. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared.

25/15. ANTI-SOCIAL BEHAVIOUR.

PCSO Natalie Smith was welcomed to the meeting to discuss anti-social behaviour including fly-tipping and littering.

The Parish Council is aware of the problem of cars parked in residential areas possibly dealing drugs, the question was asked 'what are we going to do as a community to stop it? It is hoped that residents will acknowledge the problem and report it to the police. PCSO Smith had checked police records and there were only two reports in the last year therefore as far as they were concerned there was no perceived problem. Noted that the 101 number takes a long time to answer calls (this number serves the whole of Essex) it was better to report incidents online. The 999 number can be used if the incident is happening at the time of reporting and/or if the issue is causing concern.

The police have done seven separate patrols, it would be helpful to have times when the suspected drug dealers visit so they can target patrols.

Various options to deal with the problem included: security cameras, Neighbourhood Watch group/signs, a Whats App group, and asking the private security company that covers Flitch Green for help. It was agreed a letter drop to residents could be done asking them to report any issues with as much evidence as they can provide such as car details etc. Residents could report incidents to one central person who will then forward the complaints to the police who will then contact the resident directly for a statement. The onus is on residents to report any incidents.

25/16. PUBLIC FORUM.

Dealt with under the previous agenda item.

25/17. REPORTS.

County Council - emailed report received.

District Council - no report received.

25/18. NEIGHBOURHOOD WATCH SIGNS.

To discuss the provision of Neighbourhood Watch signs. This is being looked at.

25/19. SOCIAL MEDIA.

To discuss having a Parish Council Facebook Page. It was agreed not to have one.

25/20. STATION ROAD SAFETY CAMPAIGN.

To receive an update on the Station Road safety campaign. Cllr French gave an update, it is a work in progress. Once complete it was suggested going door to door or email to get residents signed up.

25/21. PLANNING.

Application No: UTT/25/0081/HHF. Introduction of 2 no. permeable construction parking spaces to frontage of No 14. Realignment of existing private footpath with local widening via bod pave permeable grass grid system construction to provide min 2.5m width to allow access for vehicles. Additional 1 ½ drop kerbs to exiting turning head (amended application to UTT/24/0883/HHF).

Location: 14 St Mary's Place, Little Dunmow CM6 3HX. Heritage impact, church and Priory Place.

The Parish Council objects to this application as it is in a Conservation Area close to listed buildings and its appearance is out of character with the area.

A nearby concrete bollard has been removed, to be reported to ECC.

Application No: UTT/24/3122/DOC. Application to discharge conditions 2 (materials) and 5 (window details) attached to UTT/21/3143/HHF.

Location: Priory Place, Grange Lane, Little Dunmow CM6 3HY. Noted.

Application No: UTT/25/0171/DOC. Application to discharge condition 9 (maintenance) 15 (BNG report) attached to UTT/21/3596/OP.

Location: Moors Field, Station Road, Little Dunmow. Noted.

Application No: UTT/25/0172/DOC. Application to discharge condition 6 (play area) 8 (details of signage and drainage) attached by UTT/23/1848/PINS.

Location: Moors Field, Station Road, Little Dunmow. Noted.

25/22. BAYNARD AVENUE/FLITCH WAY.

To discuss this pathway and the possibility of it becoming a Public Right of Way (PRoW). Next agenda.

25/23. FINANCE.

101200 £636.71 A Balcombe (Salary/PAYE/Expenses/TBS Hygiene/Ink)

101201 £43.20 James Todd & Co Ltd (Payroll)

D/D £7.14 Castle Water (Meeting Room)

D/D £90.53 npower Business Solutions (Streetlighting)

D/D £45.84 A & J Lighting Solutions (Maintenance)

25/24. FUNDING FOR POLICE COMMUNITY SUPPORT OFFICERS.

Essex Police is reaching out to seek expressions of interest from Parish Councils interested in jointly funding a Police Community Support Officer (PCSO).

Responses needed by 14 February 2025. It was agreed to submit an Expression of Interest.

25/25. MEETING WITH LOCAL PARISH COUNCILS.

Invitation from Felsted Parish Council to meet on the 11 March at 11am to discuss ways in which local Parish Councils may be able to support each other in the future. Cllrs Corr and French to attend.

25/26. CORRESPONDENCE TO NOTE.

Anonymous email - regarding the removal of a bollard outside 13 St Mary's Place.

25/27. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

VE Day (May) - next agenda.

25/28. MEETING DATES 2025.

10 February, 10 March, 14 April, 12 May (Annual Meetings), 9 June, 14 July, 8 September, 13 October, 10 November (Budget Meeting), 8 December.

THE MEETING CLOSED AT 20:33 PM.

SIGNED (CHAIRMAN):

DATE: