

LITTLE DUNMOW PARISH COUNCIL

MINUTES OF A MEETING OF LITTLE DUNMOW PARISH COUNCIL HELD ON MONDAY 10 JANUARY 2022 AT 7.30 PM AT THE RECREATION GROUND MEETING ROOM, BROOK STREET, LITTLE DUNMOW

Present: Cllrs: French, Guild, Merritt, Pratt & Westbrook.
In the Chair: Cllr Guild.
Clerk: Angela Balcombe.
Also present: County Cllr Martin Foley.

22/12. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Elliot and Cllr Thomas.

22/13. MINUTES OF THE LAST MEETING.

The minutes of 8 November 2021 were approved as a correct record of events.

Proposed: Cllr French. Seconded: Cllr Pratt. All agreed.

22/14. PROGRESS CHECK.

- Defibrillator – The Community Heartbeat Trust has been recommended.
- Parking at The Street – Cllr Guild to draft a letter to The Flitch of Bacon.
- A quote to be obtained from ALD to cut the green outside The Moors.

22/15. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared.

22/16. PUBLIC FORUM.

There were no members of the public present.

22/17. REPORTS.

County Council – Cllr Foley was welcomed to the meeting and apologised for not attending previously. Cllr Foley has representation on the Health Committee, Adult Social Care, Uttlesford Local Highways Panel (LHP) and is Chair of the Youth Strategy Group. Cllr Foley had attended a site meeting at the green area in front of the Moors along with District Cllr Criscione and Rissa Long (ECC Officer for Uttlesford Area), he advised the Council to complete a LHP form for the plans to return the area to a larger village green with a large tree to be planted for the Queens Jubilee.

With regard to speeding in Station Road (Pound Hill) Rissa (ECC Officer) is doing a report for engineers, although a speed reduction request has been turned down previously it can be reviewed, Cllr Foley will also request a speed survey to be done. He mentioned that UDC have put £200k in their budget for speed reduction measures.

Cllr Foley also mentioned the work being done with the youth in Flitch Green which will cover drug use and recommended that the Council keep a log of any suspicious behavior which can then be forwarded to the relevant authority. Cllr French offered to collate any incidents/information.

Other matters to be aware of were stolen drain covers which should be reported to the police and Highways and the theft of catalytic converters.

District Council – Cllr Criscione is to attend The Moors on Wednesday for the key handover to new residents. On behalf of the Council Cllr Westbrook will send a welcome card to the new residents once they have settled in.

22/18. NEIGHBOURHOOD PLAN.

An update on the Neighbourhood Plan was given, the Housing Needs Survey is in the process of being delivered to all households. It was agreed to put information about this on the Little Dunmow Facebook page. It was suggested that it would be useful to have a list of the processes with a possible timeline.

22/19. REPORT OF ZOOM MEETING WITH PETER HOLT (UDC).

Cllr Guild gave a report of the meeting which was primarily about connecting parishes with the District and County Council and to improve communication. The main topic for discussion was around planning, it was recognised that there have been issues but they were looking at how to improve the Planning Department.

22/20. PLANNING.

Application No: UTT/21/3182/FUL. Proposed erection of 9 no. detached dwellings, provision of new access and associated landscaping and parking.

Location: Land to the East of Station Road. **Objection submitted 17/11/2021.**

Application No: UTT/21/3596/OP. Outline planning application (with all matters reserved except for means of access from Station Road) for residential development of up to 180 dwellings, a countryside park, up to 100sqm office hub floorspace, sustainable urban drainage system and associated infrastructure.

Location: Moors Fields, Station Road, Little Dunmow. **Objection submitted 06/12/2022.**

22/21. COMMUNITY SPEED WATCH (CSW).

Cllr French has been in contact with CSW and had carried out a session with the Felsted group. There is a waiting list and to qualify a minimum of ten committed volunteers are needed, a Coordinator, sites, ideally two which should be in a 30mph or 40mph zone and Monitoring, a minimum of two hours a week is expected. Equipment can be loaned/shared or purchased by the Council.

Cllr French proposed that the Council go ahead and set up a CSW group. This was seconded by Cllr Westbrook and unanimously agreed. It was also agreed that Cllr French would coordinate the group. Cllr Foley agreed that he could contribute to the cost of the equipment

22/22. FINANCE.

101037 £178.00 V Westbrook (Gate Repair £168.00, Plants £10.00)

101038 £72.00 James Todd & Co. Ltd. (Payroll)

101039 £67.20 TBS Hygiene Ltd (Dog Waste Collection)

101040 £728.94 A Balcombe (Salary/Expenses/PAYE December/January)

101041 £50.00 VCS Websites Ltd. (3 months hosting)

101042 £3,194.88 Anglian Land Drainage (Grass Cutting x 16 cuts)

101043 £50.00 Essex Air Ambulance (Donation S.137)

101044 £100.00 Citizens Advice Bureau (Donation)

D/D £45.84 A & J Lighting Solutions (Maintenance)

D/D £84.00 A & J Lighting Solutions (Maintenance)

D/D £36.60 E-on (Street-lighting)

D/D £45.84 A & J Lighting Solutions (Maintenance)

D/D £58.45 npower Business Solutions (Street-lighting)

Precept 2022/23 the precept for 2022/23 has been set at £21,000, for a band D property this equates to £107.19 an increase of 24.18% (£20.87). The Precept form was signed by the Chairman and Clerk/RFO.

22/23. THE QUEENS PLATINUM JUBILEE.

It was agreed to replace the broken seat at The Moors, and have a plaque, as part of the Queens Jubilee. It was also agreed to replace the picnic bench by the Meeting Room. Cllr Foley has agreed to contribute £500 towards the cost, this must be spent before the end of March 2022.

Cllr Westbrook will organise the purchase of trees which will need to be planted in the autumn. It was suggested that a village event be held. Next agenda.

22/24. CORRESPONDENCE.

UDC – Assistance with District Flood Risk Assessment. Flooding at Stebbing Brook to be reported.

EALC – Training Calendar 2022.

Cllr Criscione/UDC – Local Plan Technical Assessment.

Cllr Foley – County Councillor Report (circulated).

22/25. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

- A work party to trim the Churchyard was suggested.
- The Parish Council would like to note its thanks to all the residents that help with the ongoing litter-picking.

22/26. MEETING DATES 2022.

14 March, 9 May (Annual Meetings), 11 July, 12 September, 14 November.

THE MEETING CLOSED AT 20.10 PM.

SIGNED (CHAIRMAN):

DATE: