



# LITTLE DUNMOW PARISH COUNCIL

Minutes of a meeting of Little Dunmow Parish Council held on  
Monday 11 November 2024 at 7.30pm at the Community Meeting Room,  
Brook Street, Little Dunmow.

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*Present:* Cllrs: Clark, Corr, French, Richardson, Thomas & Westbrook.  
*In the Chair:* Cllr French.  
*Clerk:* Angela Balcombe.  
*Also Present:* County Cllr Foley.

## 24/69. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Pratt.

## 24/70. MINUTES OF THE LAST MEETING.

The minutes of 14 October 2024 were approved as a correct record of events.

**Proposed: Cllr Westbrook. Seconded: Cllr Corr. All agreed.**

## 24/71. PROGRESS CHECK.

- Welcome flyer has now been printed and delivered.

## 24/72. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.

Cllrs French and Clark declared a Pecuniary Interest in agenda item 24/78 as they are members of the Little Dunmow Community Building Trust.

## 24/73. PUBLIC FORUM.

There were no members of the public present.

## 24/74. REPORTS.

**County Council** - Cllr Foley has put forward a motion to the Cabinet Member for Highways to commission a review into value for money delivered by contractors Ringway Jacobs, this has been rejected but a review of contracts will be carried out next year. A brief update on the Local Plan was given. Cllr Foley is campaigning for more mental health practitioners/services in schools, a working group has been set up to look into this.

**District Council** - no report received.

## 24/75. PLANNING.

**Application No: UTT/24/2618/DOC.** Application to discharge condition 4 (CEMP) attached to UTT/23/2136/FUL.

**Location:** Land west of A120 Chelmsford Road, Little Dunmow CM6 1LL. Noted.

**Application No: UTT/24/2639/DOC.** Application to discharge condition 14 (soil management plan) attached to UTT/23/2136/FUL.

**Location:** Land west of A120 Chelmsford Road, Little Dunmow CM6 1LL. Noted.

**Application No: UTT/24/2640/DOC.** Application to discharge condition 22 (hard and soft landscaping) attached to UTT/23/2136/FUL.

**Location:** Land west of A120 Chelmsford Road, Little Dunmow CM6 1LL. Noted.

**Application No: UTT/24/2641/DOC.** Application to discharge condition 19 (CEMP) attached to UTT/23/2136/FUL.

**Location:** Land west of A120 Chelmsford Road, Little Dunmow CM6 1LL. Noted.

**24/76. FINANCE.**

101184 £570.12 A Balcombe (Salary/PAYE/Expenses/TBS Hygiene)

101185 £25.00 M & B Printers Ltd. (Printing A5 Leaflets)

101186 £86.40 James Todd & Co Ltd (Payroll)

101187 £144.00 JCM Services Ltd. (Weed Spraying)

101188 £65.00 RCCE (Finance Training)

D/D £12.82 Castle Water (Meeting Room)

D/D £69.51 npower Business Solutions (Streetlighting)

D/D £45.84 A & J Lighting Solutions (Maintenance)

**24/77. BUDGET/PRECEPT 2025/26.**

The budget was agreed at £36,561.00. Considering current reserves, the precept for 2025/26 was agreed at £30,000.00.

**Proposed: Cllr Westbrook. Seconded: Cllr Corr. All agreed.**

**24/78. OWNERSHIP OF THE NEW COMMUNITY BUILDING.**

To decide who will take ownership of the new building, the Parish Council or the Charity. It was agreed to go with Option 3 whereby the Trust will take ownership of the building.

**Proposed: Cllr Westbrook. Seconded: Cllr Corr. All agreed.**

**24/79. COUNCILLOR EMAIL ADDRESSES.**

To decide whether or not to have .gov.uk email addresses for councillors, set-up cost approx. £286.00. Ongoing yearly cost around £20.00. (Information circulated).

**Unanimously agreed.**

**24/80. EMERGENCY PLAN.**

To consider an Emergency Plan for Little Dunmow. It was agreed not to proceed at this moment in time but possibly revisit the decision in six months.

**24/81. THE PIG & TRUFFLE.**

The restaurant is currently closed, to discuss possible future change of use.

Agreed this was not the business of the Parish Council.

**24/82. CORRESPONDENCE TO NOTE.**

None.

**24/83. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

**24/84. MEETING DATES 2024.**

9 December.

**Meeting Dates 2025.**

13 January, 10 February, 10 March, 14 April, 12 May (Annual Meetings), 9 June, 14 July, 8 September, 13 October, 10 November (Budget Meeting), 8 December.

**THE MEETING CLOSED AT 21:10 PM.**

**SIGNED (CHAIRMAN):**

**DATE:**