



LITTLE DUNMOW PARISH COUNCIL

Minutes of a Meeting of Little Dunmow Parish Council held on Monday 12 January 2026 at 7.30pm at the Community Meeting Room, Brook Street, Little Dunmow.

Present: Cllrs: Clark, Corr, French, Pratt & Westbrook.
In the Chair: Cllr French.
Clerk: Angela Balcombe.
Also Present: 2 members of the public.

26/57. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Richardson and Thomas.

26/58. MINUTES OF THE LAST MEETING.

The minutes of 8 December 2025 were approved as a correct record of events.

Proposed: Cllr Westbrook. Seconded: Cllr Corr. All agreed.

26/59. PROGRESS CHECK.

New Litter Bins – quotes are being obtained.

26/60. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. Cllr Clark declared an interest in agenda item 26/63 Planning Application No: UTT/25/3423/CLLB as she is a member of Dunmow Cricket Club.

26/61. PUBLIC FORUM.

- The bus stop (333 Route) opposite a residents home in Pound Hill is on a dangerous blind bend and the resident asked the Parish Council what their position was on this. It was explained that this was Essex County Councils (ECC) responsibility but that the Parish Council would ask ECC to carry out a safety inspection.
- The Council was also asked about the bus shelter in Flitch Green that was damaged by a large vehicle. The resident was directed to either Flitch Green Parish Council or ECC as this is outside of Little Dunmow Parish.
- More dog bins were requested.

26/62. REPORTS.

- **County Council** – no report received.
- **District Council** – apologies were received from Cllr Criscione.

26/63. PLANNING.

Application No: UTT/25/3423/CLLB. Internal, non-structural energy efficiency works only, limited to room-in-roof insulation using SWIP RIR insulated plasterboard, fixed internally to existing plasterboard and timber rafters/stud walls.

Location: Little Blossom, 3 Stebbingford Cottages, Little Dunmow. To be looked at in more detail before replying.

Application No: UTT/25/3362/FUL. Installation of 1 no. 30m x 2.74m woven cricket-weave non-turf pitch.

Location: Recreation Ground, Brook Street, Little Dunmow. No objections.

Decisions.

Application No: UTT/25/2832/DOC. Application to discharge condition 17 (noise assessment) attached to UTT/23/2136/FUL.

Location: Land west of A120 Chelmsford Road. **Discharge conditions in full.**

Application No: UTT/25/2978/HHF. Alterations to the drive to provide Rookwoods with a separate access drive and new gate.

Location: Rookwoods, Braintree Road, Little Dunmow CM6 3AH. **Refused.**

Application No: UTT/25/3373/NMA. Non material amendment to UTT/22/3470/OP (approved at appeal ref APP/C1570/W/24/3344534) - Amend wording of conditions 5 and 12 to substitute updated drawing number which shows minor amendments to the engineering of the access without affecting its geometry, location, visibility, radius or materials.

Location: Land north of Baynard Avenue, Flitch Green. **Approved.**

26/64. LAND OFFERED BY ESSEX COUNTY COUNCIL.

A vote was taken on whether to accept the land offered by Essex County Council. 1 in favour to accept and 4 against, therefore the Parish Council will not accept the offer.

26/65. FINANCE.

300403 £720.00 JCM Services (Grounds Maintenance)

300404 £45.36 James Todd & Co Ltd (Payroll)

300405 £584.75 A Balcombe (Salary/PAYE/Expenses/TBS Hygiene)

300406 £5.00 UALC (Annual Subscription)

300407 £312.00 JCM Services (Path Clearance)

300408 £696.06 V Westbrook (Printer Ink/Litter Bin)

D/D £45.84 A & J Lighting Solutions (Maintenance)

D/D £101.02 Npower Business Solutions (Streetlighting Supply)

D/D £7.59 Castle Water (Meeting Room - October)

D/D £7.35 Castle Water (Meeting Room – November)

D/D £7.59 Castle Water (Meeting Room – December)

Income HMRC £4,619.51 (VAT Reclaim)

26/66. RECREATION GROUND.

A planning application was received for the installation of a woven cricket-weave non-turf pitch (see agenda item 26/63).

26/67. BUS STOP OUTSIDE BURGESS COTTAGES.

To discuss the bus stop markings across a resident's driveway in Pound Hill. No further information has been received.

26/68. MOTORCYCLES ON THE RECREATION GROUND.

There has been an issue with motorcycles using the Recreation Ground. Various solutions were discussed, the Clerk will check the local bylaws and signs could be put up. Agreed that any anti-social behaviour needs to be reported to the police every time it is witnessed. Cllr Corr to check out use of trail cameras.

26/69. QUIET LANES.

As this has not been progressed by Essex County Council, the Parish Council to discuss the possibility of purchasing their own Quiet Lane signs for Brook Street and Grange Lane. It was agreed to purchase four signs.

26/70. TRAFFIC LIGHTS OUTSIDE DUNMOW EMPORIUM.

Agreed to thank Essex County Council for installing the new traffic lights at this location.

26/71. CORRESPONDENCE TO NOTE.

None.

26/72. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

- Cllr French mentioned the joint parish council meetings which he had attended and said they were very beneficial.
- Agreed that future meetings will start at 7pm.

26/73. MEETING DATES 2026.

12 January, 9 February, 9 March, 13 April, 11 May, 8 June, 13 July, 14 September, 12 October, 9 November, 14 December.

The meeting closed at 20:27 pm.

SIGNED (CHAIRMAN):

DATE: