



LITTLE DUNMOW PARISH COUNCIL

Minutes of the Annual Meeting of Little Dunmow Parish Council held on
Monday 12 May 2025 at 7.30pm at the Community Meeting Room,
Brook Street, Little Dunmow.

Present: Cllrs: Corr, French, Pratt, & Westbrook.
In the Chair: Cllr French.
Clerk: Angela Balcombe.
Also Present: There was no one else present.

25/58. ELECTION OF CHAIRMAN.

To elect a Chairman for the Civic Year 2025/26. Cllr Westbrook proposed Cllr French as Chairman, this was seconded by Cllr Corr and unanimously agreed.

- Cllr French signed the Declaration of Acceptance of Office of Chairman.

25/59. ELECTION OF VICE-CHAIRMAN.

To elect a Vice-Chairman for the Civic Year 2025/26. Cllr French proposed Cllr Westbrook as Vice-Chairman, this was seconded by Cllr Corr and unanimously agreed.

25/60. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Clark, Cllr Richardson and Cllr Thomas.

25/61. MINUTES OF THE LAST MEETING.

The minutes of 14 April 2025 were approved as a correct record of events.

Proposed: Cllr Pratt. Seconded: Cllr Westbrook. All agreed.

25/62. PROGRESS CHECK.

- Arriva 133 Bus Route - with funding from MAG this will now continue 7 days a week including late night and early morning.

25/63. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared.

25/64. PUBLIC FORUM.

There were no members of the public present.

25/65. REPORTS.

County Council - apologies were received from Cllr Foley, emailed reports were received and noted.

District Council - no report received.

25/66. COMMUNITY BUILDING.

To discuss the approach to developers regarding funding for the building. It was agreed to ask the developer (Application No: UTT/22/3470/OP Baynard Avenue) to contribute to the Community Building rather than provide separate office space.

25/67. PLANNING.

EN0110021 Hedgehog Grove Solar Farm - EIA Scoping Consultation and Notification.

Location: land to the south of the A120 between Bannister Green and Bartholomew Green, in the county of Essex.

25/68. STREETLIGHTING.

The Annual Inspection has taken place with just two new lamps needed.

25/69. FINANCE.

200235 £616.12 A Balcombe (Salary/PAYE/Expenses/TBS Hygiene)

200236 £45.36 James Todd & Co Ltd (Payroll)

200237 £40.00 V Westbrook (Flowers)

200238 £22.00 K French (Padlock)

200240 £976.35 Clear Council Management Ltd (Insurance)

D/D £45.84 A & J Lighting Solutions (Maintenance)

D/D £63.00 A & J Lighting Solutions (Maintenance)

D/D £428.88 E-on (Electricity - Meeting Room)

D/D £7.35 Castle Water (Meeting Room)

25/70. STATION ROAD.

To discuss the safety of Station Road following a recent accident. A petition has been set up by Flitch Green Parish Council for a speed reduction from 40 to 30mph. The Clerk to let Cllr Foley know that Little Dunmow Parish Council fully supports this proposal.

25/71. CORRESPONDENCE TO NOTE.

None.

25/72. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

- Various fund raising events suggested for the Recreation Ground - next agenda.
- Following the recent attempt to break into the Recreation Ground, Cllr French will sort out security with a temporary chicane that will still allow the grass cutters to get in. A metal protection box will be put over the padlock on the gate.

25/73. MEETING DATES 2025.

9 June, 14 July, 8 September, 13 October, 10 November (Budget Meeting), 8 December.

The meeting closed at 20:05pm.

SIGNED (CHAIRMAN):

DATE: