



LITTLE DUNMOW PARISH COUNCIL

Minutes of a Meeting of Little Dunmow Parish Council held on Monday 13 April 2026 at 7pm at the Community Meeting Room, Brook Street, Little Dunmow.

Present: Cllrs: Clark, French, Richardson & Westbrook.
In the Chair: Cllr French.
Clerk: Angela Balcombe.
Also Present: There was no one else present.

26/02. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Corr, Pratt and Thomas.

26/03. MINUTES OF THE LAST MEETING.

The minutes of 9 March 2026 were approved as a correct record of events.

Proposed: Cllr Westbrook. Seconded: Cllr French. All agreed.

26/04. PROGRESS CHECK.

No matters raised.

26/05. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared.

26/06. PUBLIC FORUM.

There were no members of the public present.

26/07. REPORTS.

County Council – report circulated.

District Council – no report received.

26/08. PLANNING.

Application No: UTT/26/0435/HHF & UTT/26/0428/LB. Proposed single storey side extension for additional utility and office space.

Location: 3 Manor Barns, Brook Street, little Dunmow CM6 3HU. No objections.

26/09. BARLEY BARN.

Reply received regarding planning permission. Cllr French to reply to the home owner plus the residents that contacted the Parish Council about the matter.

26/10. CABLE DRUMS (RECREATION GROUND CAR PARK).

A resident has kindly offered to remove them.

26/11. CESS PIT COVER (MEETING ROOM).

The cover of the cess pit has been taken. Cllr French to contact a welder to see if they can securely replace it.

26/12. FINANCE.

300420 £45.36 James Todd & Co Ltd (Payroll)

300421 £584.45 A Balcombe (Salary/PAYE/Expenses/TBS Hygiene)

300422 £335.97 V Westbrook (£285.00 Installation of Bins/£50.97 Signs)

300423 £176.54 EALC (Annual Subscription)
300424 £33.65 V Westbrook (Compost)
D/D £9.03 Castle Water (Meeting Room)
D/D £45.84 A & J Lighting Solutions (Maintenance)
D/D £77.10 Npower Business Solutions

26/13. CHURCH WINDOW REPAIR.

Request for funding towards the repair of the south facing windows at Little Dunmow Church. £1,000.00 was included in the budget for this purpose. It was agreed to donate £1,000.00 to the Church.

Proposed: Cllr French. Seconded: Cllr Westbrook. All agreed.

26/14. NEIGHBOURHOOD PLAN.

It was unanimously agreed to pay someone to help with the IT work needed for the Neighbourhood Plan. There is money left in the budget for the Neighbourhood Plan that can be used for this purpose.

26/15. ADDITIONAL DOG BINS.

To consider taking on the cost of emptying any additional dog bins at the new development. It was agreed to ask for two bins and the Council will pay for the emptying. **Unanimously agreed.**

It was also agreed to ask Danbury Homes to install/empty dog bins.

26/16. CORRESPONDENCE TO NOTE.

- Thank you letters from Essex Air Ambulance and Citizens Advice Bureau for the donations from the Parish Council.
- Bridleway 42 The Flitch Way – emergency closure due to a bridge in partial collapse.
- Copy of email from Highways regarding speeding in Station Road.
- RCCE Village of the Year – deadline for entries 5 June 2026. Agreed not to enter this year.

26/17. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

- Cllr Westbrook has contacted Wickstead regarding some play equipment that needs repairing. This was picked up during the routine play area check.
- Cllr Clark will be handing in her resignation at the next meeting as she is moving away from Little Dunmow.
- Strategy for getting new members – include residents of the new developments.

26/18. MEETING DATES 2026.

11 May (Annual Meetings), 8 June, 13 July, 14 September, 12 October, 9 November (Budget Meeting), 14 December.

The meeting closed at 19:42 pm.

SIGNED (CHAIRMAN):

DATE: