



LITTLE DUNMOW PARISH COUNCIL

Minutes of a meeting of Little Dunmow Parish Council held on
Monday 14 September 2026 at 7pm at the Community Meeting Room,
Brook Street, Little Dunmow.

Present: Cllrs: Corr, Druce, French, Pratt & Westbrook.
In the Chair: Cllr French.
Clerk: Angela Balcombe.
Also Present: 1 member of the public and District Cllr Criscione

Cllr Druce was welcomed to the meeting.

26/60. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Richardson and Thomas.

26/61. MINUTES OF THE LAST MEETING.

The minutes of 13 July 2026 were approved as a correct record of events.

Proposed: Cllr Westbrook. Seconded: Cllr Corr. All agreed.

26/62. PROGRESS CHECK.

- Pathway at the back of Pound Hill – the developer is going to review the decision not to put up fencing.
- No parking signs – Cllr Pratt reported that this is not a problem at the moment but she will get the signs when needed.

26/63. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared.

26/64. PUBLIC FORUM.

No matters were raised, the member of public present was here to listen to agenda item 26/70 Recreation Ground Security.

26/65. REPORTS.

- **County Council** – no report received.
- **District Council** – Cllr Criscione updated the Council on Local Government Reorganisation which has now been scrapped, Uttlesford's Community Infrastructure Levy and the unauthorised encampment at Willows Green.
- **May 2027 Elections** – the Clerk explained the election process including the six month rule that kicks in from the 10 November onwards.

26/66. PLANNING.

Application No: UTT/26/1967/FUL. S73A part retrospective application for the construction of an agricultural storage building.

Location: Little Blossom, Braintree Road CM6 3AH. The Clerk to submit the Council's reasons for objecting to this retrospective application.

Decisions

Application No: UTT/26/1798/CLE. Existing use as a builders yard with a small joinery workshop and used for storage purposes.

Location: Land to north east of 1 Manor Barns, Brook Street, Little Dunmow CM6 3HU. **Existing – approve Certificate of Lawfulness.**

26/67. FINANCE.

101212 £529.19 V Westbrook (Play Area Repairs replaces cheque 101209)
101213 £45.30 James Todd & Co Ltd (Payroll)
101214 £584.90 A Balcombe (Salary/PAYE/Expenses/TBS Hygiene)
D/D £45.84 A & J Lighting Solutions (Maintenance)
D/D £51.01 Npower Business Solutions
101215 £1,076.40 JCM Services Ltd (Grounds Maintenance)
101216 £743.21 A Balcombe (Salary/PAYE/Expenses/TBS Hygiene)
101217 £45.30 James Todd & Co Ltd (Payroll)
101218 £252.00 PKF Littlejohn LLP (Audit Fee)
D/D £45.84 A & J Lighting Solutions (Maintenance)
D/D £60.82 Npower Business Solutions
D/D £9.70 Castle Water (Meeting Room)

26/68. CONCLUSION OF AUDIT 2025/26.

The accounts for the year ending 31 March 2026 have been audited and the Notice of Conclusion of Audit along with the audited Annual Return has been published on the website.

26/69. PLAY AREA REPAIRS.

To consider the quote received for repairs to the play equipment. It was unanimously agreed to accept quote from Playquip.

26/70. RECREATION GROUND SECURITY.

To discuss and agree security measures following an attempted break in. Cllr French had spoken to the Rural Engagement team for advice, however it was agreed that not much more could be done to prevent entry. It was suggested asking the Country Park if we could have one of their large concrete blocks.

26/71. STATION ROAD SAFETY CAMPAIGN.

To receive an update on the campaign and the purchase of a speed indicator device (SID). Agreed to continue with the Facebook petition and to get some flyers printed. Unanimously agreed to purchase two Speed Indicator Devices (SIDs). The next Joint Parish Council meeting is on 24 September.

26/72. CORRESPONDENCE TO NOTE.

UDC Planning Enforcement – suspected breach of planning, use of a cart lodge for residential accommodation is being investigated.

UDC Parish Elections – as from 10 November the 6-month rule kicks in. This means that **no** by-elections will be held for any casual vacancies that may arise for whatever reason.

Email – an American historian has contacted the Council regarding a medieval reenactment group who are visiting Little Dunmow on 19 September 2026.

26/73. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

- Salt Bin for the entrance to the Dandara site.
- Discussion with the new Management Company.

26/74. MEETING DATES 2026.

12 October, 9 November (Budget Meeting), 14 December.

The meeting closed at 20.15

SIGNED (CHAIRMAN):

DATE: