



# LITTLE DUNMOW PARISH COUNCIL

Minutes of a Meeting of Little Dunmow Parish Council held on  
Monday 8 December 2025 at 7.30pm at the Community Meeting Room,  
Brook Street, Little Dunmow.

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*Present:* Cllrs: Corr, Pratt & Westbrook.  
*In the Chair:* Cllr Westbrook.  
*Clerk:* Angela Balcombe.  
*Also Present:* 1 member of the public.

## 25/45. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Clark, Cllr French, Cllr Richardson & Cllr Thomas.

## 25/46. MINUTES OF THE LAST MEETING.

The minutes of 10 November 2025 were approved as a correct record of events.

**Proposed: Cllr Corr. Seconded: Cllr Westbrook. All agreed.**

## 25/47. PROGRESS CHECK.

- New litter bins to be ordered, UDC have agreed to empty them.
- A visual safety inspection of the play area has been carried out and the swing seat has been replaced with a new one.

## 25/48. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared.

## 25/49. PUBLIC FORUM.

A resident has had 'no waiting' bus stop markings put across his driveway. The company that delivers oil to the property refuses to deliver due to the restriction. A County Council engineer is to visit on Thursday. The resident has already contacted County Cllr Foley and the Clerk will also contact him on behalf of the Parish Council in support of getting the restriction moved further along the road.

## 25/50. REPORTS.

- **County Council** – email report circulated.
- **District Council** – no report received.

## 25/51. PLANNING.

**Application No: UTT/25/2978/HHF.** Alterations to provide Rookwoods with a separate access drive and new gate.

**Location:** Rookwoods, Braintree Road, Little Dunmow CM6 3AH. No objections.

**Application Nos: UTT/25/3057/HHF & UTT/25/3058/LB.** Erection of oak framed garden room to rear.

**Location:** Corner House, The Street, Little Dunmow CM6 3HS. No objections.

**Application No: UTT/25/2377/DFO.** Details following outline application UTT/23/2986/OP (approved under appeal ref APP/C1570/W/24/3345615) for the erection of 2 no. agricultural buildings and associated hard standing to provide a grain, fertiliser, machinery store, workshop and office - details of access, appearance, landscaping, layout and scale.

**Location:** Land south of the B1256, Braintree Road, Little Dunmow. **Approved.**

**Application No: UTT/25/2378/FUL.** Creation of bund and attenuation pond linked to the Outline Permission UTT/23/2986/OP for two agricultural barns  
**Location:** Land south of the B1256, Braintree Road, Little Dunmow.  
**Approved with conditions.**

**Application No: UTT/25/2509/DFO.** Details following outline application UTT/22/2290/OP - details of appearance, landscape, layout and scale for the erection of 8no. dwellings.  
**Location:** Station House, Station Road, Little Dunmow CM6 3HG.  
**Approved with conditions.**

**25/52. LAND OFFERED BY ESSEX COUNTY COUNCIL.**

Cllr Westbrook has visited the Travellers Site to discuss this piece of land. To be included on the next agenda.

**25/53. FINANCE.**

300398 £1,424.40 JCM Services (Grass Cutting inc. Wild Flower Area)  
300399 £45.36 James Todd & Co Ltd (Payroll)  
300400 £566.75 A Balcombe (Salary/PAYE/Expenses/TBS Hygiene)  
300401 £178.80 V Westbrook (Wicksteed Cradle Seat)  
300402 £142.00 VCS Websites (6 Months Web Hosting)  
D/D £45.84 A & J Lighting Solutions (Maintenance)  
D/D £92.06 Npower Business Solutions (November)

**Precept Form** – the Chairman and Clerk signed the precept form.

**Tax Base Information**

Comparison		2025/26	2026/27	Increase/decrease (-)
	Taxbase (gross)	226.53	£282.63	56.10
	LCTS discounts*	(11.65)	(15.66)	(4.01)
	Taxbase (net)	214.88	266.97	52.09
	Precept	30,000.00	35,000.00	5,000.00
	Band D Council Tax	139.61	131.10	(8.51)

\* A reduction in discounts is an increase in taxbase  
An increase in discounts is a reduction in taxbase

**25/54. CORRESPONDENCE TO NOTE.**

- CouncilWise – new organisation offering training and advice specific to parish councils.
- Residents email regarding a drainage pipe at their property under the public footpath. The footpath falls under the jurisdiction of Essex County Council, however the Parish Council has no objection to the residents proposals.

**25/55. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

Quite Lanes – next agenda.

**25/56. MEETING DATES 2026.**

12 January, 9 February, 9 March, 13 April, 11 May, 8 June, 13 July, 14 September, 12 October, 9 November, 14 December.

*The meeting closed at 20:08 pm.*

**SIGNED (CHAIRMAN):**

**DATE:**