



# LITTLE DUNMOW PARISH COUNCIL

Minutes of a Meeting of Little Dunmow Parish Council held on Monday 9 February 2026 at 7pm at the Community Meeting Room, Brook Street, Little Dunmow.

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*Present:* Cllrs: Clark, Corr, French, Pratt, & Westbrook.  
*In the Chair:* Cllr French.  
*Clerk:* Angela Balcombe.  
*Also Present:* 6 members of the public.

## 26/74. APOLOGIES FOR ABSENCE.

Apologies were received from Cllrs Richardson and Thomas.

## 26/75. MINUTES OF THE LAST MEETING.

The minutes of 12 January 2026 were approved as a correct record of events.

**Proposed: Cllr Westbrook. Seconded: Cllr Clark. All agreed.**

## 26/76. PROGRESS CHECK.

- New litter bins have now been installed.
- **Bus stop** – correspondence from Highways to say they are moving the bus stop lines.
- **Quiet Lanes** – as previously agreed, two signs to be purchased.
- **Joint Parishes Meeting** – 18 February.

## 26/77. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared.

## 26/78. PUBLIC FORUM.

- Residents would like to tidy up the pond area which is on private land. The District Council could be contacted for advice as neglecting the area could be seen as anti-social behaviour.
- Cars parked near Little Monsters; this is the responsibility of Great Dunmow Town Council. To be looked into to see if Little Dunmow Parish Council can do anything to help.
- Barley Barn – a large shed has been built at the front of the house which is in a conservation area. Cllr French will contact the owner to find out more information.

## 26/79. REPORTS.

**County Council** – apologies were received from Cllr Foley.

**District Council** – no report received.

## 26/80. PLANNING.

**Application No: UTT/26/0226/HHF.** Proposed garage and widening of existing site access.

**Location:** Creedy, The Street, Little Dunmow CM6 3HT.

The Parish Council object to this application. Creedy is right at the entrance to Little Dunmow village, opposite heritage assets. The proposed large paved front garden

will look very urban and out of keeping with the surrounding area. Suggested that some softer landscaping be incorporated into the design to improve the visual aspect.

### **Decisions**

**Application No: UTT/25/3057/HHF & UTT/25/3058/LB.** Erection of oak framed garden room to the rear.

**Location:** Corner House, The Street, Little Dunmow CM6 3HS. **Refused.**

**Application No: UTT/25/3423/CLLB.** Internal, non-structural energy efficiency works only, limited to room-in-roof insulation using SWIP RIR insulated plasterboard, fixed internally to existing plasterboard and timber rafters/stud walls.

**Location:** Little Blossom, Braintree Road, Little Dunmow CM6 3AH. **Refuse Certificate of Lawfulness.**

**Application No: UTT/26/0095/NMA.** Non-material amendment to UTT/25/2919/HHF - to reposition the new cart-lodge garage with workshop by moving it 2.0m further away from the existing access road.

**Location:** Butterfly barn, Braintree Road, Little Dunmow CM6 3AH. **Approved.**

**Application No: UTT/26/0103/TCA.** Shape 1 no. Mulberry Tree.

**Location:** The Old Vicarage, Grange Lane, Little Dunmow CM6 3HY. **Approved.**

**Application No: UTT/26/0142/TCA.** Reduce height and width by 8m 1 no. Yew Tree.

**Location:** The Old Vicarage, Grange Lane, Little Dunmow CM6 3HY. **Approved.**

### **26/81. FINANCE.**

300409 £544.76 A Balcombe (Salary/PAYE/Expenses/TBS Hygiene)

300410 £45.36 James Todd & Co Ltd (Payroll)

D/D £7.59 Castle Water (Meeting Room)

D/D £45.84 A & J Lighting Solutions (Maintenance)

D/D £98.02 Npower Business Solutions

### **26/82. TRAIL CAMERAS.**

To receive an update on the possibility of using trail cameras. After some discussion it was agreed not to go ahead with the proposal. A vote was taken with one in favour of purchasing a camera and 4 against.

### **26/83. ELECTION / CO-OPTION OF PARISH COUNCILLORS.**

To discuss how to get residents from across the demographic range of the community to stand for election/co-option. Agreed to set a task to get someone new to stand in the 2027 local elections. It was suggested that a flyer could be produced for May 2026 listing what the Parish Council does, including relevant links. A working party with involvement from residents was also suggested along with a Little Dunmow Facebook page.

### **26/84. HUMAN RESOURCES (HR) POLICY.**

To consider adopting a Human Resources (HR) Policy. Various other policies were suggested, to be looked into.

### **26/85. CORRESPONDENCE TO NOTE.**

None.

**26/86. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

- Neighbourhood Plan – this has been stalled for the time being, there is some work still to be done before it can move forward.
- Policies, including an IT Policy – next agenda.

**26/87. MEETING DATES 2026.**

9 February, 9 March, 13 April, 11 May, 8 June, 13 July, 14 September, 12 October, 9 November, 14 December.

*The meeting closed at 20:12 pm.*

**SIGNED (CHAIRMAN):**

**DATE:**