

LITTLE DUNMOW PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF LITTLE DUNMOW PARISH COUNCIL HELD ON MONDAY 12 MAY 2008 AT 7.45 PM AT THE BRITISH LEGION HALL, FELSTED.

Present: Cllrs: Bennett, Brown, D Crome, Y Crome, Davies,
Dodkins, Favell, Reid, Shepherd & Thomas.
In the Chair: Cllr D Crome
Clerk: Angela Balcombe.
Also present: District Cllr Bellingham-Smith and Fiona Gardiner (Anti-
Social Behaviour Officer UDC)

08/31. ELECTION OF CHAIRMAN.

Cllr Crome was nominated as Chairman.

Proposed: Cllr Thomas. Seconded: Cllr Bennett.

There being no further nominations, Cllr Crome was elected as Chairman.

- **Cllr Crome signed the Declaration of Acceptance of Office of Chairman.**

08/32. ELECTION OF VICE-CHAIRMAN.

Cllr Bennett was nominated as Vice-Chairman.

Proposed: Cllr Thomas. Seconded: Cllr Shepherd.

There being no further nominations, Cllr Bennett was elected as Vice-Chairman.

08/33. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Davies and Cllr Robertson.

08/34. MINUTES OF THE LAST MEETING.

The minutes of 14 April 2008 were approved as a correct record of events.

Proposed: Cllr Shepherd. Seconded: Cllr Bennett. All agreed.

08/35. PROGRESS CHECK.

There were no matters arising.

08/36. DECLARATION OF INTERESTS.

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. No interests were declared.

- Councillors were reminded to update their Registers of Interests if necessary.

08/37. PUBLIC FORUM.

There were no members of the public present.

08/38. CO-OPTION OF PARISH COUNCILLOR.

One application had been received to fill the casual vacancy.

Cllr Y Crome proposed that Stephanie Favell be co-opted as Parish Councillor, seconded by Cllr Brown. Unanimously agreed.

- Stephanie Favell signed the Declaration of Acceptance of Office of Parish Councillor and was welcomed to the Council.

08/39. REPORTS. District / County Councillors Reports.

These were received at the Annual Assembly.

08/40. YEAR-END ACCOUNTS.

The year-end accounts 31 March 2008 and the Annual Governance Statement were approved and signed by the Council. Unanimously agreed. The Annual Return was completed and signed by the RFO and Chairman.

08/41. ANNUAL INSURANCE REVIEW.

It was agreed to accept the 15% discount and also agreed to sign up for a three year period with Allianz at an agreed fixed rate for three years.

08/42. DRAFT WAITING RESTRICTION PROPOSALS – OAKWOOD PARK.

Next agenda.

08/43. YOUTH SHELTER.

Graffiti is still a problem, Fiona Gardiner agreed to try to arrange a project whereby the shelter could be 'decorated' with street art instead of graffiti. It was agreed this was a positive way forward. Agreed to report this in the newsletter.

08/44. TEMPORARY FOOTBALL PITCH.

Results of the consultation on the siting of the temporary football pitch, Oakwood Park. Two e-mails offering support had been received. No objections had been received. There is also support for the temporary pitch from the police, the ECC Youth Worker and District Councillor.

It was agreed to write to both UDC and Enodis reiterating this support, with the suggestion that if restricted opening times are needed than the Council, working with the police etc, would do their best to manage this.

08/45. PLANNING.

Application No: UTT/0584/08/FUL. Erection of rear conservatory.

Location: 30 Cromwell Road, Little Dunmow. No objections.

Application No: UTT/0649/08/FUL. Erection of rear conservatory.

Location: 5 Perry Road, Little Dunmow. No objections.

08/46. NEWSLETTER.

The first newsletter was nearly ready to go to print, the cost of colour printing was approx. £200 – unanimously agreed. There was some discussion as to whether the Council should pay to have it delivered, but it was agreed that Councillors would deliver it themselves, to be reviewed at a later date. It was agreed to post the newsletter to the harder to reach areas.

08/47. FINANCE.

Accounts paid and cheques signed:

100362 £33.90 A & J Lighting Solutions (Maintenance)
100363 £345.85 A Balcombe (Salary £316.92, Office Expenses
£22.92, Postage £1.54, Stationery £4.47)
100364 £37.60 A & J Lighting Solutions (Maintenance)
100365 £15.15 R Dodkins (Key Cutting x 3)
100366 £16.96 S Brown (Newsletter Expenses)
D/D £63.50 E-on (Street lighting – April)

08/48. OAKWOOD PARK RESIDENTS ASSOCIATION.

To discuss use of funds transferred to the Parish Council from the closing committee. Residents to be offered the opportunity to have a say in how this money is spent – to be included in the newsletter.

08/49. PROPOSED PORTACABIN.

To discuss the £10,000 set aside in the budget for a replacement portacabin. Cost of a fire-proof portacabin approx. £30,000. To be investigated further before any decision is taken.

08/50. GENERAL CORRESPONDENCE TO NOTE.

UDC – review of the Area Panels – it is proposed to change the Panels to Area Forums which will operate as consultative bodies of the Council, to meet three times a year.

UDC – Important changes to complaints of breach of the Code of Conduct (circulated).

Essex Police – the authority are now holding one Public/PCCG Meeting per year, the next one is on 27 May 2008 at Thaxted.

08/51. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

- Emergency Plan – examples to be obtained for the next meeting.
- Purchase of a brush cutter – next agenda
- Bus timetable needs replacing.

08/52. DATE OF THE NEXT MEETING.

The next meeting will be held on the 9 June 2008 at the British Legion Hall, Felsted at 7.15 pm. Cllr Brown gave her apologies for this meeting.

THE MEETING CLOSED AT 9.39 PM.

SIGNED (CHAIRMAN): *D Crome* DATE: *9th June 2008*