

## **LITTLE DUNMOW PARISH COUNCIL**

### **MINUTES OF A MEETING OF LITTLE DUNMOW PARISH COUNCIL HELD ON MONDAY 13 OCTOBER 2008 AT 7.15 PM AT THE BRITISH LEGION HALL, FELSTED.**

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*Present:* Cllrs: Bennett, D Crome, Y Crome, Davies, Dodkins, Robertson, Shepherd, Thomas & Westbrook.  
*In the Chair:* Cllr D Crome  
*Clerk:* Angela Balcombe.  
*Also present:* 2 members of the public, District Cllr Bellingham-Smith and County Cllr Walsh.

#### **08/22. APOLOGIES FOR ABSENCE.**

Apologies were received from Cllr Favell, who was unwell.

#### **08/23. MINUTES OF THE LAST MEETING.**

The minutes of 8 September 2008 were approved as a correct record of events.

**Proposed: Cllr Dodkins. Seconded: Cllr Y Crome. All agreed.**

#### **08/24. PROGRESS CHECK.**

A brief update on actions from the last meeting.

**Playing Fields** – Cllr Bennett gave an update on the (lack of) progress of the playing fields. Uttlesford has still not granted permission therefore Enodis will not proceed this autumn, work will now be delayed until spring next year. The Parish Council felt they had done all they could to get this facility up and running for the young people and felt extremely let down by Uttlesford District Council. A letter to be sent to UDC and the MP and a press release to be prepared for the local papers.

#### **08/25. CASUAL VACANCY.**

There remains one vacancy on the Council.

#### **08/26. DECLARATION OF INTERESTS.**

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. Cllr Bennett declared a prejudicial interest in item 08/33 as a friend of Flitch Green Primary School. Cllr Shepherd declared a prejudicial interest in item 08/33 as an employee of the school. Cllrs Bennett and Shepherd both declared a personal interest in 08/29 as they live near the area in question. Cllr Thomas declared a personal interest in item 08/38 as he was hoping to do the weed spraying himself.

#### **08/27. PUBLIC FORUM.**

- Parking restrictions, Oakwood Park – this is now on hold until further information is obtained and full consultation carried out.
- Concern about the presentation of the estate, especially at the Felsted side (second entrance). Some fencing needs removing and existing fencing needs securing. The verges also need cutting. The area around the cordon sanitaire (Phase 5/5A) needs landscaping. The Clerk will write to Enodis.

#### **08/28. REPORTS.**

**Police / PCSO Report.** There was no report.

**District** – Cllr Sherer has not attended Parish Council meetings, Councillors agreed this was not acceptable and agreed that the Council should write to Cllr Sherer expressing their dissatisfaction.

**County Councillors Reports** – Cllr Walsh gave a brief report on County matters, mentioning the recent Corporate Inspection.

#### **08/29. WORKING PARTY.**

To agree membership of a Working Party to attend site meetings and gain information on the proposed temporary parking restrictions at Oakwood Park.

Cllrs: D Crome, Robertson and Westbrook agreed to take on this role.

#### **08/30. TRAFFIC CALMING / SPEED RESTRICTIONS.**

To discuss traffic calming measures – Station Road and the old A120.

**Station Road** – the County Council are currently reviewing their Speed Policy, therefore the proposal to move the speed limit in Station Road further back towards the B1256 will be delayed until the draft policy has been approved. The possibility of the Council purchasing their own speed indicator device, or sharing one with Felsted Parish Council was discussed. Next agenda.

**B1256** – it was proposed that the Parish Council ask ECC for a speed limit to be put in place in the lit area at Throws Corner to the turn off for Stebbing.

**Proposed: Cllr Thomas. Seconded: Cllr Dodkins. All agreed.**

#### **08/31. PLANNING.**

**Application No: UTT/1526/08/FUL.** Proposed side extension, dormer to front and doors to rear with balustrading around balcony.

**Location:** 1 Burgess Cottages, Pound Hill, Little Dunmow. No objections.

**Application No: UTT/1560/08/FUL.** Change of use from agricultural building to judo hall in evenings and weekends.

**Location:** Blatches Farm, Braintree Road, Little Dunmow. No objections.

#### **08/32. FINANCE.**

**Accounts paid and cheques signed:**

100387 £354.46 A Balcombe (Salary £316.92, Office Expenses £22.92, Postage £2.62, Phone £12.00)

100388 £30.00 Open Spaces Society (Annual Subs.)

100389 £45.00 Royal British Legion (Hall Hire, July – Sept.)

100390 £43.12 A & J Lighting Solutions (Maintenance)

D/D £63.50 E-on (Street lighting – September)

**Income** £15,000.00 Second Instalment of the precept.

#### **08/33. TO CONSIDER A DONATION TO THE FRIENDS OF FLITCH GREEN PRIMARY SCHOOL.**

*Cllrs Bennett and Shepherd left the meeting for this item.*

It was explained that the Friends of Flitch Green was a charity set up by parents. They were currently trying to raise money for a stage for the school and various events such as a firework display.

It was agreed that the Council would donate £400 subject to further details being obtained.

**Proposed: Cllr Thomas. Seconded: Cllr Dodkins. All agreed.**

**08/34. PRECEPT – PRELIMINARY DISCUSSION.**

Draft budget to be prepared for the next meeting.

**08/35. EALC TRAINING COURSES.**

- Law & Procedures, 16 October, Cost: £52
- Roles & Responsibilities, 21 October, Cost £32
- Insurance Workshop, 12 November, Cost £32
- Councillor Training Day 1, 5 November, Cost £52
- Chairman's Day 3, 18 November, Cost £52 Cllr Westbrook to attend.

**08/36. DUNMOW SKIP YARD – MUD ON THE ROAD.**

It has been reported that mud and debris were causing a problem on Station Road and the footpath as a result of the vehicles exiting the skip yard. It was agreed to write to the skip yard and ECC and to check the lorry wash requirements. It was also agreed to ask Felsted Parish Council for their support.

**08/37. COMMUNITY HALL / VILLAGE CENTRE.**

The hall should be ready in March. Information to be obtained about the cost of hall hire and who will equip the hall in time for the next meeting. Agreed to write to both the developer (Colonnade) and UDC to find out what is happening regarding the village centre progress.

**08/38. RECREATION GROUND CAR PARK – WEED SPRAYING.**

After some discussion it was agreed that the Council would accept the quote for £51.50 to spray the weeds in the car park.

**Proposed: Cllr Crome. Seconded: Cllr Bennett. All agreed.**

**08/39. NEWSLETTER.**

Cllr Shepherd gave an update of the information to be included in the newsletter.

**08/40. GENERAL CORRESPONDENCE TO NOTE.**

**ECC** – the Council has been awarded £13,000 from the West Essex Area Forum towards the replacement portacabin.

**PCT** – the application by ABC Pharmacies at the proposed new Doctors Surgery, Oakwood Park has been withdrawn.

**08/41. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

- Planning permission required from 1<sup>st</sup> October if you wish to pave your driveway.
- Wheelie bin collection from cul de sacs, may affect some roads.

**08/42. DATE OF THE NEXT MEETING.**

The next meeting will be held on the 10 November 2008 at the British Legion Hall, Felsted at 7.15 pm.

***THE MEETING CLOSED AT 9.10 PM.***

**SIGNED (CHAIRMAN):** D Crome    **DATE:** 10 November 2008