

LITTLE DUNMOW PARISH COUNCIL

MINUTES OF A MEETING OF LITTLE DUNMOW PARISH COUNCIL HELD ON MONDAY 8 DECEMBER 2008 AT 7.15 PM AT THE BRITISH LEGION HALL, FELSTED.

Present: Cllrs: Bennett, D Crome, Y Crome, Davies, Dodkins, Favell,
Robertson, Thomas & Westbrook.
In the Chair: Cllr D Crome.
Clerk: Angela Balcombe.
Also present: 1 member of the public, District Cllr Sherer, Peter Caulfield &
Lindsay Baillie (Crime Reduction Officers), Mike Ovenden (UDC)
and Jan Moller (Dunmow Times).

08/59. APOLOGIES FOR ABSENCE.

Apologies were received from Cllr Shepherd.

08/60. MINUTES OF THE LAST MEETING.

The minutes of 10 November 2008 were approved as a correct record of events.

Proposed: Cllr Robertson. Seconded: Cllr Dodkins. All agreed.

08/61. PROGRESS CHECK.

08/47. Station Road – drainage problem and road markings, these have been reported.

08/62. DECLARATION OF INTERESTS.

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. Cllr Thomas declared a personal interest in item 08/71 as an executor of the Essex Environment Trust deed on behalf of the Council.

08/63. PUBLIC FORUM.

No matters raised.

08/64. NEIGHBOURHOOD WATCH.

Peter Caulfield explained the aims of Neighbourhood Watch and how it could work for Oakwood Park. There are currently 5 co-ordinators and it is hoped to set up a steering group with 10 members. The group will be working closely with the school, involving the young people. The Council agreed to make a financial contribution of £250.00 to cover administration costs and to include signage.

Proposed: Cllr Dodkins. Seconded: Cllr Thomas. All agreed.

08/65. REPORTS.

Police / PCSO Report. There was no report.

District / County Councillors Reports.

District Cllr Sherer gave a brief report which included information on the Community Hall, the White Street car park in Great Dunmow and the new Investment Strategy for UDC. A written report had been previously circulated. With regard to the Community Hall, planning permission and conditions have now all been agreed. UDC have a legal obligation to take responsibility for the hall if the Parish Council does not wish to. There was some discussion on future management of the hall and it was agreed that more information was needed and to include it on the next agenda.

Apologies were received from County Cllr Walsh who had sent in a written report which included details of the latest Oakwood Park consultation exercise and a request for further information regarding the number 16 bus route.

08/66. PLANNING.

Application No: UTT/1708/08/FUL. Retrospective application for the creation of two ponds with associated landscaping.

Location: The Brick House, Brook Street, Little Dunmow. No objections.

Application No: UTT/1799/08/LB. Retention of additional window and boiler room. Replacement windows and door to dwelling.

Location: The Brick House, Brook Street, Little Dunmow. No objections.

08/67. A NEW MASTER PLAN FOR OAKWOOD PARK.

A brief report was given on the latest consultation exercise for Oakwood Park. Mr Mike Ovenden, Head of Development Control Uttlesford District Council, was welcomed to the meeting and went on to explain the history of the planning application for the playing fields and why the District Council had not enforced the S.106 legal agreement with regard to the provision of community facilities.

It was made very clear to Mr Ovenden that the Council strongly objected to the new proposal by Enodis. The Council were also very unhappy that the section 106 legal agreement had not been enforced since the Enodis appeal was overturned in October. Mr Ovenden said that the District Council is now in a position to seek legal advice from barristers about taking enforcement action and agreed to report back to the Council at the next meeting. He also advised that the District Council had been pushing Colonnade to finalise the legal agreement concerning the affordable housing as this was all that was holding up construction of the planned village centre from going ahead.

08/68. FREEDOM OF INFORMATION ACT.

Unanimously agreed to adopt the Model Publication Scheme without modification.

08/69. FINANCE.

Accounts paid and cheques signed:

100396 £123.38 Uttlesford District Council (Building Regs.)

100397 £7,475.64 Container Company Ltd (Portacabin) – cheque returned and destroyed.

100398 £351.84 A Balcombe (Salary £316.92, Office Expenses £22.92, Phone £12.00)

100399 £152.84 A & J Lighting Solutions (Maintenance x two invoices)

100400 £7,475.64 Container Company Ltd (Portacabin) – replacement cheque.

100401 £1,376.51 MSJ Garwood & Son (Grass Cutting, Recreation Ground).

D/D £63.50 E-on (Street lighting – November)

08/70. BUDGET / PRECEPT 2009/10.

- The final budget for Little Dunmow Parish Council was unanimously agreed at £10,000.00. The precept form was signed by the Chairman and Clerk.
- The budget of £30,000.00 for the new Parish Council of Flitch Green was noted.

08/71. NEW PORTACABIN – RECREATION GROUND.

Cllr Thomas gave an update on funding and other arrangements.

Essex Environment Trust Deed – a formal resolution was agreed to enter into the deed with Essex Environment Trust as follows:

Councillor Thomas reported that the Parish Council had been awarded funding from Essex Environment Trust towards the Replacement Community Meeting Room. Accordingly it was resolved to enter into the deed in the form before the meeting, and to authorise *Angela Balcombe and Jeffrey Thomas* to execute the deed on behalf of the Parish Council and to agree any minor amendments which may be necessary and to execute any supplementary deeds or documents required by the deed.

Proposed: Cllr Westbrook. Seconded: Cllr Y Crome. All agreed.

Thanks were noted to Cllr Thomas for all his hard work.

08/72. DEMOLITION OF BUILDING – LITTLE DUNMOW RECREATION GROUND.

The cost: to remove the old building, which contains asbestos is £900, this includes the licensed removal and disposal of the asbestos.

Unanimously agreed to go ahead straight away.

08/73. GENERAL CORRESPONDENCE TO NOTE.

General correspondence had been circulated.

08/74. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

- Community Hall.
- Station Road mud on the road.
- New Parish of Flitch Green.
- Portacabin

08/75. DATE OF THE NEXT MEETING.

The next meeting will be held on the 12 January 2009 at the British Legion Hall, Felsted at 7.15 pm.

THE MEETING CLOSED AT 9.05 PM.

SIGNED (CHAIRMAN):

DATE: