

## **LITTLE DUNMOW PARISH COUNCIL**

### **MINUTES OF A MEETING OF LITTLE DUNMOW PARISH COUNCIL HELD ON MONDAY 12 JANUARY 2009 AT 7.15 PM AT THE BRITISH LEGION HALL, FELSTED.**

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*Present:* Cllrs: Bennett, D Crome, Y Crome, Dodkins, Shepherd, Thomas & Westbrook.  
*In the Chair:* Cllr D Crome.  
*Clerk:* Angela Balcombe.  
*Also present:* Mark Windsor (Curate)

#### **09/76. APOLOGIES FOR ABSENCE.**

Apologies were received from Cllrs Davies and Favell

#### **09/77. MINUTES OF THE LAST MEETING.**

The minutes of 8 December 2008 were approved as a correct record of events.

**Proposed: Cllr Dodkins. Seconded: Cllr Bennett. All agreed.**

#### **09/78. PROGRESS CHECK.**

A brief update on actions from the last meeting.

08/61. Drainage Station Road is being dealt with. The road markings have not yet been reinstated. to be chased plus lines on outside.

08/64. Neighbourhood Watch – details of the launch meeting were received, there was no expense to the Parish Council for this meeting.

08/67. Two separate planning applications are to be submitted for the playing fields and NEAP.

#### **09/79. DECLARATION OF INTERESTS.**

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. No interests were declared.

#### **09/80. PUBLIC FORUM.**

No matters were raised.

#### **09/81. OAKWOOD PARK – S.106 LEGAL AGREEMENT.**

To receive a report from Uttlesford District Council regarding the enforcement of the Section 106 legal agreement as discussed at the last meeting. An e-mail had been received which stated that legal advice had been sought about the possibility of taking enforcement action relating to the provision of the playing fields. UDC has been advised that they cannot take enforcement action at the moment because there is currently no agreed scheme for the layout and landscaping of the playing fields. UDC has details of a proposed scheme and will deal with them shortly. When details are approved UDC will ask GL Hearn, the planning agent for Enodis, for a timetable for the works. UDC will then let the Parish Council have this information.

It was unanimously agreed to send a formal letter of complaint to UDC and to copy it to the Planning Committee Chairman requesting a response, MP, District Cllrs Bellingham-Smith and Sherer and the press,. Next agenda.

**09/82. OAKWOOD PARK COMMUNITY HALL.**

To discuss future ownership / management of the hall. After some discussion it was agreed that the District Council should run it for the first year with Parish Council representation. The Parish Council could apply for funding to equip the hall. There is £5,000 plus £1,000 from the Resident's Association in this years budget for the hall which needs to be spent before the year-end. Plans of the hall to be obtained and storage to be looked at. Next agenda.

**09/83. REPORTS.**

**Police / PCSO Report** – there was no report.

**District / County Councillors Reports** – brief e-mailed reports were received.

**09/84. THE NEW PARISH COUNCIL OF FLITCH GREEN.**

The new Parish Council of Flitch Green will come into effect on 1 April 2009 with existing councillors appointed until the elections on 4 June 2009. The Post Office to be contacted with the new address details.

**09/85. FINANCE.**

**Accounts paid and cheques signed:**

100402 £339.84 A Balcombe (Salary £316.92, Office Expenses £22.92)

100403 £327.75 Audit Commission (Audit Fee 2008)

100404 £42.21 A & J Lighting Solutions (Maintenance)

100405 £1,035.00 Dunmow Skips Ltd (Recreation Ground)

100406 £102.79 Dunmow Glass (Notice Board)

D/D £63.50 E-on (Street lighting – December)

**09/86. NOTICE OF CONCLUSION OF AUDIT.**

The audit of accounts for the Little Dunmow Parish Council for the year ended 31 March 2008 has been concluded with no matters raised for attention.

**09/87. NEW PORTACABIN – RECREATION GROUND.**

Cllr Thomas gave an update on developments, the portacabin to be delivered this week.

**09/88. GRASS CUTTING CONTRACT 2009.**

The contract for grass cutting at the Recreation Ground for 2009 was given to Mr H Jaggard at a cost of £120.00 per cut.

**Unanimously agreed.**

**09/89. STATION ROAD.**

Mud and debris on the road, this had been discussed under item 09/78.

**09/90. GENERAL CORRESPONDENCE TO NOTE.**

ECC – West Essex Area Forum Meeting – 13 January 2009.

ECC – Footpath 13, Little Dunmow.

**09/91. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

- Youth Shelter – graffiti, a statement has been given to the police, a person has admitted the offence and been charged.
- Street-lighting Upgrade – next agenda.

- Skip Yard - mud on the road and footpath – request ECC to regularly monitor and clean the area.
- Play area signs – replacement metal signs have been asked for.

**09/92. DATE OF THE NEXT MEETING.**

The next meeting will be held on the 9 February 2009 at the British Legion Hall, Felsted at 7.15 pm.

***THE MEETING CLOSED AT 8.23 PM.***

**SIGNED (CHAIRMAN):**

**DATE:**