

# **LITTLE DUNMOW PARISH COUNCIL**

MINUTES OF THE ANNUAL MEETING OF LITTLE DUNMOW PARISH COUNCIL  
HELD ON MONDAY 22 JUNE 2009 AT 7.15 PM AT THE RECREATION GROUND  
MEETING ROOM, BROOK STREET, LITTLE DUNMOW

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*Present: Cllrs: Atherton, Brown, Davies, Dodkins, Johnston & Thomas.*  
*In the Chair: Cllr D Crome for the first item of business, Cllr Thomas then took the Chair.*  
*Clerk: Angela Balcombe.*  
*Also present: Chairman of Flitch Green Parish Council, Cllr D Crome, 6 members of the public and Cllr Bellingham-Smith.*

***Prior to the start of the meeting, all councillors signed a Declaration of Acceptance of Office.***

## **09/48. ELECTION OF CHAIRMAN.**

The Chairman, Cllr David Crome called for nominations for Chairman for 2009/10. Cllr Brown nominated Cllr Thomas as Chairman, a vote was taken with 4 in favour and 1 abstention. There being no further nominations Cllr Thomas was duly elected Chairman.

- Cllr Thomas signed the Declaration of Acceptance of Office of Chairman.

## **09/49. WELCOME & INTRODUCTIONS.**

The Chairman welcomed new councillors to the Council.

## **09/50. ELECTION OF VICE CHAIRMAN.**

Cllr Thomas nominated Cllr Dodkins as Vice-Chairman, there being no further nominations, Cllr Dodkins was duly elected Vice-Chairman.

## **09/51. APOLOGIES FOR ABSENCE.**

Apologies were received from Cllr Mayne. It was agreed that Cllr Mayne could sign her Declaration of Acceptance of Office before the next meeting.

## **09/52. MINUTES OF THE LAST MEETING.**

The minutes of 11 May 2009 were approved as a correct record of events.

**Proposed: Cllr Dodkins. Seconded: Cllr Davies. All agreed.**

## **09/53. PROGRESS CHECK.**

A brief update on actions from the last meeting.

09/39. A police meeting has been arranged for the 23 June, 4pm.

## **09/54. DECLARATION OF INTERESTS.**

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. The Clerk explained this agenda item for the benefit of new councillors. No interests were declared.

## **09/55. REGISTERS OF INTERESTS.**

All councillors to complete a Register of Interests within 28 days of becoming a councillor.

#### **09/56. PUBLIC FORUM.**

Matters raised:

- Grass cutting – a member of the public was not very impressed with the current grass cutting – he offered to carry out the work at cost price. The Chairman explained that the contract was secured for this year, however, tenders/quotes could be submitted for the next season.
- Footpath from Flitch Way to Priory Place is overgrown and inaccessible. The Council to look into this. (legal ROW owned by PC) Next agenda.

#### **09/57. REPORTS.**

**District Councillor** – report previously circulated.

**County Councillor** – there was no report.

**Neighbourhood Watch** – Cllr Dodkins gave a report of the first Little Dunmow meeting which was well attended. Cllr Mayne has spare Neighbourhood Watch packs for anyone interested.

#### **09/58. THE POWER OF WELL-BEING.**

To discuss the conditions a council must meet to become eligible to use the Power of Well-Being. One of the conditions is that 80% of councillors must be trained in the use of the Well-Being Power.

- Approximate cost of the in-house training: £250.00

It was agreed to arrange a training session.

**Proposed: Cllr Thomas. Seconded: Cllr Dodkins. All agreed.**

#### **09/59. PLANNING.**

**Application No: UTT/0554/09/FUL.** Extension of existing roof.

**Location:** Creedy, The Street, Little Dunmow.

Little Dunmow Parish Council objected to the above application for the following reason:

The application is described as a roof extension, however the overall size of the proposed application, almost double its original size, is of concern. This significantly alters the original building and although the property is outside of the conservation area, it being in such close proximity of other listed and historical buildings that are in the conservation area is of concern.

Clarification that the property will remain as residential is to be sought and attention drawn to the fact that part of the plans are incorrect; the southern part shown on the plans belongs to the property Roosters.

**Application No: UTT/0613/09/CLP.** Construction of dormer on rear roof slope & **UTT/0609/FUL.** Erection of single storey rear extension.

**Location:** Pound Hill Villas, 1 Pound Hill. No objections.

**Application No: UTT/0702/09/FUL.** Erection of three bay cartlodge/garage.

**Location:** Rookwoods, Braintree Road. No objections.

#### **09/60. STREET-LIGHTING.**

To discuss street-lighting in St Mary's Place, the two existing lights are fixed to properties. Costing for 2 new lights on columns were given. Cllrs Dodkins and Thomas to look at the area and report back to the next meeting. EDF Energy to be contacted regarding the cost of connection.

**09/61. FINANCE.**

**Accounts paid and cheques signed:**

100440 £289.95 A Balcombe (Salary £264.33, Office Expenses £22.92, Postage £2.70)  
100441 £42.21 A & J Lighting Solutions (Maintenance)  
100442 £10.80 R Dodkins (Keys – Recreation Ground)  
100443 £295.00 D J Press (Newsletter Printing)  
100444 £40.00 RCCE (Annual Subs).  
100445 £40.00 Chairman's Allowance  
D/D £63.50 E-on (Street lighting – May)

**09/62. APPOINTMENT OF REPRESENTATIVES.**

To appoint representatives to areas of interest.

**Planning** – all councillors.

**Portacabin** (bookings etc) – Cllr Thomas.

**09/63. GENERAL CORRESPONDENCE TO NOTE.**

ECC – Footpath 32

**09/64. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

- Portacabin (bookings etc).
- CPRE Membership.
- Village Sign Budget.
- Speed Indicator Device.
- Dog Fouling.
- Play Area

**09/65. DATE OF THE NEXT MEETING.**

The next meeting of Little Dunmow Parish Council will be held on the 13 July 2009 at 7.15pm at the Recreation Ground Meeting Room.

***THE MEETING CLOSED AT 8.44 PM.***

**SIGNED (CHAIRMAN):**

**DATE:**