

# LITTLE DUNMOW PARISH COUNCIL

MINUTES OF A MEETING OF LITTLE DUNMOW PARISH COUNCIL  
HELD ON MONDAY 14 SEPTEMBER 2009 AT 7.15 PM AT THE RECREATION  
GROUND MEETING ROOM, BROOK STREET, LITTLE DUNMOW

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*Present:* Cllrs: Atherton, Brown, Davies, Dodkins, Johnston, Mayne & Thomas.  
*In the Chair:* Cllr Thomas.  
*Clerk:* Angela Balcombe.  
*Also present:* 10 members of the public

## **09/90. APOLOGIES FOR ABSENCE.**

There were no apologies.

## **09/91. MINUTES OF THE LAST MEETING.**

The minutes of 13 July 2009 were approved as a correct record of events.

**Proposed: Cllr Dodkins. Seconded: Cllr Thomas. All agreed.**

The minutes of 17 August 2009 were approved as a correct record of events.

**Proposed: Cllr Dodkins. Seconded: Cllr Thomas. All agreed.**

## **09/92. PROGRESS CHECK.**

09/74. Hire of the portacabin should read £5.00 per session.

£28.00 has been spent on cutlery.

09/79. Play Area equipment to be agreed at the next meeting – next agenda.

09/80. Dog fouling signs to be chased up.

## **09/93. DECLARATION OF INTERESTS.**

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. No interests were declared.

*Cllr Thomas gave an update on the footpath prior to the public forum.*

## **09/94. PUBLIC FORUM.**

- Play equipment – safety surfacing.
- Grass cutting contracts – November agenda.
- Commercial use of field for sport – next agenda.

## **09/95. FLITCH WAY TO PRIORY PLACE FOOTPATH.**

To consider applying for a diversion of the footpath to run along the west side of the Recreation Ground, parallel to the original path. Approximate cost: £1,300.00.

Cllr Dodkins proposed that the Council apply for a diversion of the path paid for by the Council. If residents wish to give a financial donation towards the costs then the Council will accept them at a later date. Seconded: Cllr Mayne and unanimously agreed.

The Council to ask ECC to make the trees by Priory Place safe.

#### **09/96. PLANNING.**

**Application No: UTT/0980/FUL.** Change of use from amenity land to accommodate tennis court and fence enclosure.

**Location:** Bouchiers Barn, Bramble Lane. No objections.

**Application No: UTT/0972/09/FUL & UTT/0973/09/LB.** Replacement outbuilding and erection of garden wall to boundary.

**Location:** The Cottage, Pound Hill. No objections.

**Application No: UTT/1104/09/FUL.** Construction of pitched roof to rear.

**Location:** Creedy, The Street. Although there were no objections to this application it was agreed that there was insufficient information.

*It was agreed to delegate power to the Clerk to return comments on the following planning application.*

**Application No: UTT/1037/09/LB.** Single storey extension and alterations. Erection of garage/workshop/garden room. Demolition of outhouse.

**Location:** Monks Hall, Grange Lane.

#### **09/97. STREET-LIGHTING.**

- Quote received for connection to light near Burgess Cottage - £267.00 excl. vat. **Unanimously agreed to accept the quote.**
- Street-lighting upgrade (for information only) – 18 lights were upgraded costing a total of £8,488.00 excl. vat. Total grant received - £6,790.40. The Council did not pay for a new light column.

#### **09/98. FLITCH GREEN – EARMARKED RESERVES.**

£5,000.00 is in the budget for equipping the community hall, along with £1,017.95 received from Oakwood Park Residents Association. At the February meeting it was agreed to earmark a total of £6,500.00 for Flitch Green.

#### **09/99. PORTACABIN.**

- Draft Conditions of Hire – these were amended and agreed.
- Inspection for fire safety – agreed to contact the Fire Brigade.

#### **09/00. MOTORCYCLES USING THE FLITCH WAY.**

Incidents should be reported directly to the police 0300 3334444 asking for the following extension number: 485067 Rachel Saunders collar no:71043

#### **09/01. FINANCE.**

##### **Accounts paid and cheques signed:**

100451 £29.00 CPRE (Annual Subs.)  
100452 £290.91 (Salary £264.33, Office Expenses £22.92, Postage £3.66)  
100453 £42.21 A & J Lighting Solutions (Maintenance)  
100454 £140.00 Ian Shaw (Internal Audit Fee 08/09)  
100455 £5.55 R Dodkins (Keys)  
100456 £30.66 Veolia (Water – Portacabin)  
100457 £28.00 J Thomas (Cutlery – Portacabin)  
100458 £287.25 A Balcombe (Salary £264.33, Office Expenses £22.92)  
100459 £42.21 A & J Lighting Solutions (Maintenance)  
100460 £40.00 Open Spaces Society (Annual Subs.)  
100461 £460.00 Audit Commission (External Audit Fee 08/09)

D/D £63.50 E-on (Street lighting – July)  
D/D £54.92 E-on (Portacabin)

**Annual Return for the year ended 31 March 2009.**

The audit of accounts for the Council have been concluded. The Council has been advised to review its level of fidelity guarantee insurance. Closure of audit has been advertised.

**09/02. POWER OF WELL-BEING TRAINING.**

To agree a revised date for in-house training. (Mondays or Wednesdays).

**09/03. GENERAL CORRESPONDENCE TO NOTE.**

CPRE – AGM Saturday 3 October 4pm.

**09/04. MINUTES ON THE NOTICE BOARD AND THE PRESS.**

The notice board to be brought up to date.

**09/05. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

- Budget – next agenda
- Flitch Way – rubbish from the rear of travellers site needs clearing.

**09/06. DATE OF THE NEXT MEETING.**

The next meeting of Little Dunmow Parish Council will be held on the 9 November 2009 at 7.15pm at the Recreation Ground Meeting Room.

***THE MEETING CLOSED AT 8.30 PM.***

**SIGNED (CHAIRMAN):**

**DATE:**