

LITTLE DUNMOW PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF LITTLE DUNMOW PARISH COUNCIL HELD ON MONDAY 10 MAY 2010 AT 7.45 PM AT THE RECREATION GROUND MEETING ROOM, BROOK STREET, LITTLE DUNMOW

Present: Cllrs: Atherton, Brown, Davies, Dodkins, Johnston, Mayne & Thomas.
In the Chair: Cllr Thomas.
Clerk: Angela Balcombe.
Also present: 8 members of the public.

10/54. ELECTION OF CHAIRMAN.

Cllr Dodkins nominated Cllr Thomas as Chairman, seconded by Cllr Atherton, there being no further nominations Cllr Thomas was elected Chairman for 2010/11.

- The Chairman, Cllr Thomas signed the Declaration of Acceptance of Office of Chairman.

10/55. ELECTION OF VICE-CHAIRMAN.

Cllr Thomas proposed Cllr Dodkins as Vice-Chairman, seconded by Cllr Davies, there being no further nominations Cllr Dodkins was elected as Vice-Chairman for 2010/11.

10/61. POSITIONING OF CHURCH NOTICE BOARD.

This item was brought forward.

It was suggested that a new notice board be erected in The Street near the junction of Grange Lane. There was some discussion about the suggested position so the Church will seek permission from ECC.

10/56. APOLOGIES FOR ABSENCE.

There were no apologies.

10/57. MINUTES OF THE LAST MEETING.

The minutes of 8 March 2010 were approved as a correct record of events.

Proposed: Cllr Dodkins. Seconded: Cllr Thomas. All agreed.

10/58. PROGRESS CHECK.

Proposed new bus shelter (The Moors) – a meeting has been arranged to discuss the remainder of the S.106 money and how it should be spent for 3 June at 4pm, the bus shelter will also be raised at this meeting.

10/59. DECLARATION OF INTERESTS.

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. No interests were declared.

10/60. PUBLIC FORUM.

- Lack of footway in Station Road by the skip yard.
- Footpath diversion – will there be finger posts showing the new route?
- Dog fouling on the Recreation Ground – chase up signs and contact the dog warden and the press.

10/62. TO APPROVE THE YEAR-END ACCOUNTS.

- To complete the Annual Return and Annual Governance Statement for year ended 31 March 2010. The Annual Return was approved, and signed by both the clerk and the Chairman on behalf of the Council.
- The Council reviewed the effectiveness of the Councils internal control procedures. It was unanimously agreed that the controls in place were effective.

10/63. INSURANCE POLICY REVIEW.

To review the Councils insurance cover which expires on 1 June 2010. It was agreed to increase the level of Fidelity Guarantee to £30,000.00. It was also agreed to enquire about adding the Parish Pump to the schedule and to check about insurance for users of the Meeting Room.

10/64. RECREATION GROUND – SATURDAY FOOTBALL CHARGES.

It was suggested charging a nominal amount or to ask for a donation for use of the Recreation Ground for regular football. Agreed to check with the insurers before making any further decisions on this. It was agreed that residents would benefit if the car park was used more to get parked cars off the roads, although not on a commercial basis.

Agreed to check all the facts before approaching those using the field for a donation. Next agenda.

10/65. RECREATION GROUND – DOG FOULING.

Agreed to contact the local press for help with shaming offenders.

10/66. PLANNING.

Application No: UTT/0562/10/FUL. Conversion and extension of cart lodge.
Location: Bayleys, Brook Street, Little Dunmow. No objections.

Application No: UTT/0636/10/FUL & UTT/0637/10/LB. Single storey rear garden room.
Location: Bayleys, Brook Street, Little Dunmow. No objections.

10/67. FINANCE.

Accounts paid and cheques signed:

100481 £325.67 A Balcombe (April - Salary £267.00, Office Expenses £22.92 (March) £23.75 , Phone £12.00)
100482 £43.12 A & J Lighting Solutions (Maintenance)
100483 £725.02 UDC (Footpath Diversion Adverts)
100484 £75.89 EALC (Annual Subs)
D/D £63.50 E-on (Street lighting – March)
D/D £47.24 E-on (Electricity Supply – Meeting Room)
100485 £290.75 A Balcombe (May - Salary £267.00, Office Expenses £23.75)
100486 £43.12 A & J Lighting Solutions (Maintenance)
100487 £20.00 Elektratech (Labour - Hand Washer, Meeting Room)
100488 £157.29 P Young (Materials – Hand Washer)
100489 £503.84 A & J Lighting Solutions (New Light St Marys Place)
D/D £63.50 E-on (Street lighting – April)

Play equipment – it was noted that the extra cost of approx £300 to meet the shortfall of funding granted has not yet been formally approved. Although no-one objects to this money being spent, it was agreed that correct procedure must be followed in the future.

Income

£5,250.00 1st Instalment Precept

£3,491.07 VAT Repayment

£200.00 Mr & Mrs Parradine (contribution towards cost of footpath diversion)

10/68. GENERAL CORRESPONDENCE TO NOTE.

UDC – Community Achievement Award Scheme 2010/2011.

ECC – Definitive Map Modification No. 435 (Footpaths 32 and 24, Little Dunmow, Uttlesford District) Order 2009.

ECC – Planned Parish Visit 18 May 2010.

10/69. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

Oakwood Park Section 106 Agreement – a meeting has been arranged for the 3 June with representatives from ECC. Cllrs Dodkins and Davies to attend.

Goals – next agenda.

Little Dunmow signs/gates – next agenda.

10/70. DATE OF THE NEXT MEETING.

The next meeting of Little Dunmow Parish Council will be held on Monday 12 July 2010 at 7.15pm at the Recreation Ground Meeting Room.

THE MEETING CLOSED AT 9.36 PM.

SIGNED (CHAIRMAN):

DATE: