

# LITTLE DUNMOW PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF LITTLE DUNMOW PARISH COUNCIL  
HELD ON MONDAY 16 MAY 2011 AT 7.45 PM AT THE RECREATION GROUND  
MEETING ROOM, BROOK STREET, LITTLE DUNMOW

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*Present:* Cllrs: Atherton, Davies, Dodkins, Pratt & Thomas.  
*In the Chair:* Cllr Thomas.  
*Clerk:* Angela Balcombe.  
*Also present:* District Cllrs Favell and Crome and one member of public.

***Prior to the start of the meeting, all Councillors signed a Declaration of Acceptance of Office of Parish Councillor.***

## **11/50. ELECTION OF CHAIRMAN.**

Cllr Dodkins proposed Cllr Thomas as Chairman, seconded by Cllr Atherton. As there were no further nominations, Cllr Thomas was duly elected Chairman and signed the Declaration of Acceptance of Office of Chairman.

## **11/51. ELECTION OF VICE-CHAIRMAN.**

Cllr Thomas proposed Cllr Dodkins as Vice-Chairman, seconded by Cllr Pratt. As there were no further nominations, Cllr Dodkins was duly elected Vice-Chairman.

## **11/52. APOLOGIES FOR ABSENCE.**

There were no apologies.

## **11/53. MINUTES OF THE LAST MEETING.**

The minutes of 10 January 2011 were approved as a correct record of events.  
**Proposed: Cllr Dodkins. Seconded: Cllr Atherton. All agreed.**

## **11/54. PROGRESS CHECK.**

A brief update on actions from the last meeting.

- **Play Area** – the fencing has been started and the climbing frame will be moved into the fenced area.
- **Flitch Way Country Park Meeting** – Cllr Thomas had attended the last meeting and gave a report of the work the Friends of Flitch Way have done. Tree trunk bollards are to be installed at the travellers' site and Clobbs Wood entrances.

## **11/55. DECLARATION OF INTERESTS.**

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. No interests were declared.

**Register of Interests** – Councillors completed their Registers of Interests

**11/56. PARISH COUNCIL VACANCIES.**

There are two vacancies as a result of insufficient candidates for election which the Council must fill by co-option by Friday 24 June 2011. A notice asking interested persons to contact the Clerk or any councillor with their details to be placed on the notice board. Next agenda.

**11/57. PUBLIC FORUM.**

No matters raised

**11/58. DISTRICT AND COUNTY COUNCILLORS REPORTS.**

Reports were received and noted from District Cllr Crome and County Cllr Walsh.

**11/59. YEAR-END ACCOUNTS ~ 31 MARCH 2011.**

The year-end accounts were approved by the Council.

**Proposed: Cllr Thomas Seconded: Cllr Dodkins. All agreed.**

The Annual Return was completed and signed by both the Chairman and Clerk.

**11/60. INSURANCE 2011/12.**

To review the insurance details for 2011/12. It was agreed to stay with Aon Ltd for another three years to receive the 5% discount.

**11/61. PLAY AREA.**

- To consider re-painting the yellow climbing frame – agreed to wait until after the safety inspection.
- To consider planting additional trees for some shade in the play area – to be deferred to the next agenda.

**11/62. COMMUNITY MEETING ROOM.**

An estimate has been received to re-paint the Meeting Room.

**Unanimously agreed to accept the quote.**

**11/63. ECC SECTION 106 AGREEMENT ~ UPDATE.**

No further news.

**11/64. FINANCE.**

**Accounts paid and cheques signed:**

100533 £341.49 A Balcombe (April - Salary £277.50, Office Expenses £24.00 , Anti-virus £39.99)

100534 £44.04 A & J Lighting Solutions (Maintenance)

100535 £88.77 EALC (Annual Subs)

100536 £47.58 B B Moore (Strimmer Service)

100537 £3,380.00 Playdale Playgrounds Ltd (Play Equipment F/Green)

100538 £301.50 A Balcombe (May - Salary £277.50, Office Expenses £24.00)

100539 £44.04 A & J Lighting Solutions (Maintenance)

100540 £60.00 n-gray-v Signage (Play Area signs)

100541 £599.28 Aon Ltd (Annual Insurance Premium)

D/D £63.50 E-on (Street lighting – March)

D/D £63.50 E-on (Street lighting – April)

D/D £38.18 E-on (Electricity Supply, Meeting Room)

**11/65. GENERAL CORRESPONDENCE TO NOTE.**

**UDC** – Breach of Planning Control.

**11/66. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

**Salt Bin** – next agenda.

**Maynard Montessori Pre-School** - are considering applications from families for assistance to fund additional hours over the Nursery Educational Grant's 15 free hours from September 2011.

**Village Party** – next agenda

**11/67. MEETING DATES 2011.**

Mondays: 11 July, 12 September, 14 November.

***THE MEETING CLOSED AT 8.47 PM.***

**SIGNED (CHAIRMAN):**

**DATE:**