

# LITTLE DUNMOW PARISH COUNCIL

MINUTES OF A MEETING OF LITTLE DUNMOW PARISH COUNCIL  
HELD ON MONDAY 12 SEPTEMBER 2011 AT 7.15 PM AT THE RECREATION  
GROUND MEETING ROOM, BROOK STREET, LITTLE DUNMOW

\*\*\*\*\*

*Present:* Cllrs: Atherton, Davies, Dodkins, Kerr, Thomas & Watkinson.  
*In the Chair:* Cllr Thomas.  
*Clerk:* Angela Balcombe.  
*Also present:* District Cllr Favell and one member of the public.

## **11/84. APOLOGIES FOR ABSENCE.**

Apologies were received from Cllr Pratt.

## **11/85. MINUTES OF THE LAST MEETING.**

The minutes of 11 July 2011 were approved as a correct record of events.

**Proposed: Cllr Dodkins. Seconded: Cllr Atherton. All agreed.**

## **11/86. PROGRESS CHECK.**

Cllr Thomas has bought the insulation for the meeting room store.

Play Area repairs – chase up Adventure Playgrounds (surfacing to be changed to grasscrete under the swings)

## **11/87. DECLARATION OF INTERESTS.**

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. No interests were declared.

## **11/88. PUBLIC FORUM.**

No matters were raised.

## **11/89. DISTRICT AND COUNTY COUNCILLORS REPORTS.**

**District Councillors Report.** Apologies were received from Cllr Crome. Cllr Favell gave a report of District Council matters: UDC's Waste Strategy has been approved by its Cabinet, one year trial for textile collections (£39 per ton will be received by UDC). With regard to the green waste collection, it was suggested contacting the surrounding parishes regarding sharing the cost of this service. UDC New Homes Bonus, the main portion to be given to highest growth area, Flitch Green is the second highest in the District. £1,000 to be allocated to District Councillors to spend through consultation with the parish councils.

**County Councillors Report.** Apologies were received from Cllr Walsh. An e-mailed report was received drawing attention to the winter salt arrangements, Government consultation on planning and UDC's review of polling districts and places.

## **11/90. ECC SECTION 106 AGREEMENT STATION ROAD ~ UPDATE.**

Currently at the design stage which will be ready at the end of 2011, construction will be done in 2012 subject to any land issues or Statutory Undertakers (underground cables/pipe work etc). Work must be completed by 2013. There is £18k s.106 money to complete the work.

#### **11/91. SALT BINS.**

To support local communities to help themselves during periods of heavy snow ECC would like to make available one tonne of rock salt to each town and parish council. The salt will come as a one tonne delivery of 20kg sealed bags for ease of storage and distribution. The salt is for use by the community on the local highway. Requests must be received by 14 October. It was agreed to request the salt. Cllr Dodkins proposed that the Council purchase one salt bin this was seconded by Cllr Atherton and unanimously agreed.

#### **11/92. PROPOSED BENCH**

To consider the proposal from Little Dunmow Priory Vintage Club to purchase and erect a bench next to the post box at the north end of the village. It was suggested that paving slabs could be placed around the post box at the same time. There were no objections to the proposed seat and it was agreed to spend up to £300 to help with bench if necessary. A quote for paving around bench and post box to be obtained and it was agreed to spend up to £200. It was also agreed that once installed the Parish Council would take responsibility for any future maintenance of the seat.

**Proposed: Cllr Thomas. Seconded: Cllr Atherton. All agreed.**

#### **11/93. FINANCE.**

##### **Accounts paid and cheques signed:**

100553 £341.49 £318.08 A Balcombe (August - Salary £277.50, Office Expenses £24.00, Tel. £12.00, Postage £4.58)

100554 £60.00 Euro Loo (Meeting Room)

D/D £17.99 E-on (Meeting Room)

D/D £63.50 E-on (Street lighting – July)

D/D £44.04 A & J Lighting Solutions (Maintenance - July)

100555 £301.50 A Balcombe (September - Salary £277.50, Office Expenses £24.00)

100556 £4,168.80 Anglian Land Drainage (Play Area Fencing)

100557 £17.57 Veolia Water (Meeting Room)

100558 £48.71 Banner Business Services Ltd (Stationery)

100559 £29.00 CPRE (Annual Subscription)

100560 £157.03 J Thomas (Meeting Room Insulation)

D/D £44.04 A & J Lighting Solutions (Maintenance - August)

#### **11/94. FINANCIAL REPORT.**

The Clerk gave an update on the current financial position of the Council.

#### **11/95. PURCHASE OF LAPTOP**

To consider the purchase of a laptop and software at an approximate cost of £500.00. Earmarked budget for IT equipment - £1,000.00.

**Proposed Cllr Thomas. Seconded Cllr Dodkins. All agreed.**

#### **11/96. PLANNING APPLICATIONS.**

*The Clerk returned the Council's comments on the following two applications using delegated power (LGA 1972 s.101).*

**Application No: UTT/1391/11/FUL.** Two storey/single storey rear extension with roof lights. Conservatory to rear, single storey side extension. Alterations to roof to include a new hipped end. Enlarge dormer window to front elevation.

**Location:** Michaelmas, Brook Street, Little Dunmow.

No objections however, the Council considers that Michaelmas Cottage will be a large dwelling for its position and would not readily accept further extensions. This application has been **granted** by UDC.

**Application No: UTT/1378/11/FUL.** Proposed construction of agricultural barn.

**Location:** Little Blossom, Braintree Road, Little Dunmow.

The Council objected to this application for environmental reasons.

*Comments on the following two applications will be returned under delegated power to the Clerk:*

**Application No: UTT/1642/11/FUL.** Erection of garage/log store with office over and photo voltaic panels to front amended to that approved under UTT/0488/FUL.

**Location:** Michaelmas, Brook Street, Little Dunmow.

**Application No: UTT/1662/11/FUL.** Proposed loft conversion. Two dormer windows on front and rear elevations. New window on side elevation.

**Location:** Bayleys, Brook Street, Little Dunmow.

#### **11/97. GENERAL CORRESPONDENCE TO NOTE.**

**Essex Air Ambulance** – request for the Council to consider a contribution when setting the precept for 2012/13.

**Sunday School** – request to use the meeting room, size of chairs to be considered – next agenda.

**UDC Review of polling districts and places.** The Flitch of Bacon Public House is currently used, the meeting room will be inspected and considered by UDC.

**Village Welcome Pack** – proposal from Neighbourhood Watch, generally considered a good idea – next agenda.

#### **11/98. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

- Speed Sign at Pound Hill not working.
- Future Meeting Room bookings, rota system - next agenda.
- Planning – next agenda.
- Road Signs (Little Dunmow Village only) – next agenda
- Speed Limit – next agenda.

#### **11/99. MEETING DATES 2011.**

The next meeting will be on the 14 November, 7.15pm at the Community Meeting Room. The budget for 2012/13 will be considered at this meeting.

***THE MEETING CLOSED AT 8.40 PM.***

**SIGNED (CHAIRMAN):**

**DATE:**